

Industrial Research & Consultancy Centre
Office of the Dean R & D

Date :- June 22, 2006

Circular

Subject : - **Medical Insurance Scheme for Project Staff.**

The Director has approved a Medical Insurance scheme for illness requiring hospitalization. All contract employees and temporary employees who are appointed by IRCC for duration of one year or more are eligible for the scheme.

Details of the scheme are given below :-

1. All the project Staff and IRCC staff on contractual appointment for one year or more are only eligible for the Medical Insurance facility given as below.

Category		Sum assured (Maximum)
Self (Project/ IRCC Staff)	-	for Rs. 1,00,000/-
Spouse	-	for Rs. 1,00,000/-
Dependents (Children)	-	for Rs. 50,000/- each

2. Annual premium for the above insurance will be reimbursed by the IRCC on submission of all relevant documents to the IRCC Admin Section
3. All eligible project /IRCC staff desirous to join the scheme are required to take Medical Insurance Scheme of a Nationalised Insurance company as early as possible as the medical reimbursement Scheme of IRCC has already been withdrawn.
4. The staff has to Submit the relevant papers of the policy and receipt of the premium paid (Original & Zerox copy) to the Administration Section of IRCC. On verification, originals will be returned and reimbursement of premium will be processed.
5. No reimbursement of premium will be given for medical insurance policies from Private companies.
6. This scheme is not available to the Project Staff who are availing any medical benefit from other sources.
7. The current Medical reimbursement scheme of IRCC will continue for the contractual staff on 89 days or less that one year appointment.
8. Downloadable Claim form is available on IRCC website under Section "Project Staff Information"


Dy. Registrar (R & D)

To,
All Departments/ Hostels