

SPINNING DISC CONFOCAL MICROSCOPE FACILITY

Registration: To avail the Spinning Disc Confocal Microscope facility at BSBE, IIT Bombay.

Registration is absolutely essential

➤ **Registration Process:**

I) Internal Users:

User within IIT Bombay can apply from <http://drona.ircc.iitb.ac.in>. The form should be completely filled up and all the sample details must be provided in the requisition form. Users are encouraged to be present at the time of analysis by taking prior appointment. If a user cannot be present, a mail should be sent immediately to sdconfocal@iitb.ac.in along with the details of the sample as mentioned in the form.

II) External Users:

Since the registration portal is not accessible from outside IIT Bombay, External users must send a mail to sdconfocal@iitb.ac.in for registration.

✚ **Academic Institutions:**

You can come in-person or send your samples along with a letter from the Head / Guide on your College/Institute Original Letter Head for registration stating that the analysis is for research purpose to qualify for academic concession. The letter should be addressed to Prof-In-Charge Prof. Debjani Paul, Dept of Biosciences and Bioengineering, IIT Bombay, Powai, Mumbai-400076

✚ **Industry & Non- Government Agencies:**

You can come in-person or send your samples along with a letter for registration. The letter should be addressed to Prof-In-Charge Prof. Debjani Paul, Dept of Biosciences and Bioengineering IIT Bombay, Powai, Mumbai-400076

✚ **National R & D Lab's:**

You can come in-person or send your samples along with a letter from your Institute Original Letter Head for registration stating that the analysis is for research purpose. The letter should be addressed to Prof-In-Charge Prof. Debjani Paul, Dept of Biosciences and Bioengineering IIT Bombay, Powai, Mumbai-400076

You are requested to mention in your request letter that “We agree to acknowledge the Spinning Disc Confocal Microscope Facility of IIT Bombay when the data are used in our papers/reports/thesis”. List of such acknowledgements with appropriate reference will be communicated via email sdconfocal@iitb.ac.in. Kindly send the publication reference (Journal name/volume number/names of the authors/date of issue of the publication etc.) to us as the continuing functioning of the lab needs this feedback.

Charges for External Users

(Effective from 01.01.2019)

Basic Charges + GST*(as applicable).

Basic charges:

Charges for Fixed Sample			
Number of hours	Users from External Academic Institutions	Users from National Labs and R&D Organizations	Users from Industry
2 hrs.	Rs 500/-	Rs 1000/-	Rs 2000/-
4 hrs.	Rs 1000/-	Rs 2000/-	Rs 4000/-
6 hrs.	Rs 1500/-	Rs 3000/-	Rs 6000/-
8 hrs.	Rs 2000/-	Rs 4000/-	Rs 8000/-

Charges for Live Sample			
Number of hours	Users from External Academic Institutions	Users from National Labs and R&D Organizations	Users from Industry
2 hrs.	Rs 500/-	Rs 1000/-	Rs 2000/-
6 hrs.	Rs 1250/-	Rs 2500/-	Rs 5000/-
12 hrs.	Rs 2250/-	Rs 4500/-	Rs 9000/-
18 hrs.	Rs 3250/-	Rs 6500/-	Rs 12500/-
24 hrs.	Rs 4500/-	Rs 9000/-	Rs 17500/-
36 hrs.	Rs 6250/-	Rs 12500/-	Rs 22500/-
48 hrs.	Rs 8000/-	Rs 15000/-	Rs 25000/-

GST* rate as on 1.8.2017:

- 1) If the recipient of the report is from Maharashtra: **9% SGST and 9% CGST**
- 2) If the recipient of the report is from outside Maharashtra: **18% IGST**

(Please add GST charges as mentioned above)

Payment Details:

Bank Details for Electronic Transfer:

Bank Name: State Bank of India, IIT Powai Branch,
Mumbai- 400076, India.
Bank A/c No.: 10725729173
IFSC/RTGS/NEFT: SBIN0001109
MICR no. : 400002034
Branch Code: 1109
Swift Code: SBININBB519
Telephone No. : +91-22-2572-1103

For DD, payment should be in favour of "Registrar, IIT Bombay"

- **Appointment:** The users will be informed about their date and time-slot by email.
- **Sample Submission:** Samples are to be submitted at the time of registration or brought along on the date of your appointment for your sample analysis.
- **Results:** After the slot is done the results will be sent by email for external users.

GENERAL INSTRUCTIONS TO THE USERS

- ✚ The slot is of two-hour and maximum four fixed samples are allowed in a slot. If you have a higher number of samples, please book more slots.
- ✚ The experimental data provided is only for research / development purposes. These cannot be used as certificates in legal disputes.